10/6/20

Dear Parents/Guardians,

Next week we will be using the Junior Department for the children of Key Stage 2 Key Workers. We are splitting this group over two classrooms for additional space. The adults working with these children will remain the same.

The Junior Department is very busy as Year 6 are now in school. There are 6 staggered times for drop off and collection so it is important that you are on time. **If you are late, we will not be able to admit you**. To avoid crowding please wait in your car or on the other side of the road until it is time for your child/ren to line up at the markers along the gates. The children will enter school via the office.

**Y3** children please line up at the gate at **9:00am** and collect at **3.25pm**

**Y4** and **Y5** children please line up at the gate for **9:05am** and collect at **3:30pm**.

Below is some guidance for you to read and follow. We will be constantly reviewing these measures and if anything change we will let you know.

* If your child or any member of your household show symptoms of Covid 19 then you must stay at home and isolate for 14 days. Tests are freely available now through the government website.
* If your child gets ill while in school you will need to pick them up as quickly as possible. They will be isolated from the group and dealt with by staff wearing PPE.
* School dinners will be a packed lunch which will either be eaten in class or outside, depending on the weather and served in disposable bags. If you want to bring your own lunch then we ask that you also use disposable bags. If you usually pay for school dinners, you will need to pay for them using parent pay.
* The water fountain will not be operational so we are asking that you bring your own water bottle already filled from home and take it home every day to be washed and refilled.
* Please come to school in comfortable clothes that would be suitable for all activities and easily washed. Trainers are ideal too.
* Please send your child on the days agreed.

We also will have an amended behaviour policy for our time together, this is to ensure that we are all as safe as can be. These will be our rules:

• Stay in your group and in your place

• Keep your distance from everybody else

• Wash your hands regularly

• Follow directions around school

• Follow instructions from your teacher and other adults

• Bring nothing in from home apart from your lunch and water bottle.

• Use a tissue - Catch it Bin It Kill It

• Do not use other children’s equipment

• Do not share food

Keep safe,

Mrs Seaborn